

**Faculty of Mathematics and Informatics**  
**Registration for the Master's Degree Examination – September 2025 Session**

- **STAGE I (2–3 September 2025): Submission of documents for the plagiarism check of the final thesis**

- 1) The Master's thesis (PDF format, functional and unprotected file, named as: *MASTERAT\_2025\_LastName.FatherInitial.FirstName.pdf*)
- 2) The digital identification file of the Master's thesis in TXT format (Annex 4a, file named as: *FI\_MASTERAT\_2025\_LastName.FatherInitial.FirstName.txt*) – generated online using the validator available at: <http://calitate.univ-ovidius.ro/validator/generator-txt>

These documents must be sent by e-mail to the address: [c.george@365.univ-ovidius.ro](mailto:c.george@365.univ-ovidius.ro)

- **STAGE II (4 September 2025): Registration with the final version of the thesis, accompanied by the Supervisor's Approval Report (and all other required documents), according to the following schedule:**

**- THURSDAY, 4 September 2025, between 15.00-16.00**

The registration process will be conducted in the following rooms: ROOM **PC114** (Piața Chiliei, Str. Ion Vodă 58)

All required documents must be submitted in printed (hard copy) format:

- 1) The printed Master's thesis, bound either by spiral binding or hardcover (1 copy), accompanied by a CD/DVD containing the PDF file of the thesis (functional, unprotected, and with searchable text), the related application (if applicable), the signed Declaration of Authenticity scanned in PDF format (Annex 2), and the Digital Identification File of the thesis in TXT format, generated online (Annex 4a)
- 2) The Registration Form – Annex 1a
- 3) The Declaration of Authenticity, signed by the graduate – Annex 2
- 4) The Declaration of Conformity, signed by the graduate – Annex 3
- 5) The Originality Report, prepared and signed by the thesis supervisor – Annex 5
- 6) A copy of the proof of payment of the Master's Degree Examination fee, amounting to 500 RON, applicable to all graduates (both tuition-paying and non-tuition-paying) (see <https://www.univ-ovidius.ro/anunturi/2327-anunt-privind-achitarea-taxelor-de-catre-studenti-prin-virament-bancar>)
- 7) A copy of the Identity Card
- 8) A copy of the Birth Certificate
- 9) A copy of the Marriage Certificate (if applicable)
- 10) The two mandatory CCOC questionnaires, fully completed: ("Questionnaire on Evaluation of the Perception of Master's Studies and Educational Development" and "Career Development Monitoring Form")

**Important notice!** The lists of candidates eligible to register for the Master's Degree Examination, based on the approvals issued by the relevant university offices/departments required for the clearance form, will be published on the Master's webpage: <https://fmi.univ-ovidius.ro/academic/studii-de-masterat/masterat-documente/>. In case a graduate **does not** appear at all on the clearance form list, or appears with a negative clearance status, they must individually take the necessary steps to rectify the situation.

**Important notice!** On **4 September 2025**, the schedule of thesis defences for candidates registered for the master's degree examination will be published on the website of the Faculty of Mathematics and Informatics.

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